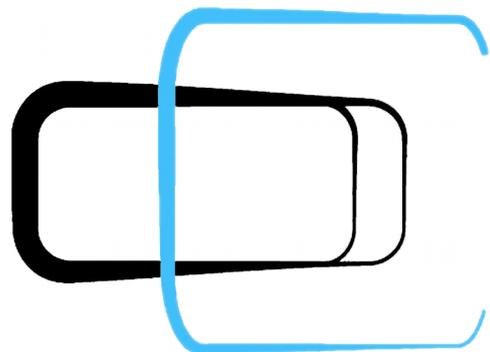

62°N - Privacy Policy



October 2018

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2: 62°N - PRIVACY POLICY

The Faroese Data Protection Law along with the current EU Regulation GDPR (The General Data Protection Regulation) has the purpose to protect and improve the rights of persons. This applies for the protection of personal data, protection of illegal processing of personal data and against unlimited transaction of personal data between EU countries. Please note, that this does not apply for public information.

2.1: Who are we?

62°N is a travel agency with more than 50 years in the travel business and is the most experienced agency in the Faroe Islands. 62°N serves corporate and individual customers travel needs.

We work with all aspects of travel and events. We offer knowledge, both as travel agency and as experienced incoming agency. We deal with airport handling, check-in and have rental cars at our disposal.

If you have questions not answered in this policy, our Data Protection Officer (DPO) may be contacted directly at:

62°N
Hoydalsvegur 17
FO-100 Tórshavn, Faroe Islands
E-mail: dpo@62n.fo

2.2: Data security is important to us

In order to deliver your services, it is necessary for us to collect and process your personal information, internally and with partners.

This Privacy Policy explains the policies and practices we follow to protect your personal information that we hold.

This Privacy Policy applies to information we collect about you through your use of Company website and other means of contacts, when you are a customer, supplier or partner at 62°N.

How to get information about own personal data. The server(s) that make(s) this Site available may be located outside the country from which you accessed this site, but we will collect, process and use personal information only in accordance with this policy and as required by local law in the places in which we operate.

2.3: The definition of personal information?

Personal data is all the information about an identified or identifiable individual; this means that if you can identify an individual from the information that you are processing or handling, even if not by name, it is likely that you are processing personal data.

2.4: Personal information processed by type about you and why?

Information retrieval about you are being processed for different purposes according to your customer status and operation within our company. The gathered information may be different, but in general have administrative information for customer, supplier or partner

and information about our rights and obligations. Personal data information from you, that is uncompleted, may prevent us to deliver and fulfil our obligations towards your request as a customer or supplier.

In general we collect and process common personal data. Specific request along an existing travel booking may be necessary in a limited extent to process sensitive personal data. Example pre order special flight menu's, special assistance on the travel journey, government-issued identification number when there is a pre order visa application form with a copy of the passport to deliver the desired travel request for you.

2.5: What Personal Information do we typically collect?

We collect your personal information, and that of your travel companions, that is provided to us either directly by you or through an employer or travel sponsor as the case may be, in order to provide you with the products and services you have requested. In most cases, it consists of

- Full Legal Name
- Email address
- Postal address
- Phone number
- Credit card number or other payment information

We may collect other information to assist you with your travel plans including but not limited to, passport number, driver's license or other government-issued identification number, date of birth, gender, arrival and departure locations and times, airline, hotel or car rental frequent loyalty numbers, known traveller and global entry number, and other related travel information.

2.6: Information we collect through Automatic Data Collection Technologies

We collect other information, such as your IP address, search terms, and site pages you visit while on our website, whenever you visit our website, use our services, or view our online advertisements. The technologies we use for this automatic data collection may include cookies and log data.

You can learn more about how we use cookie data by reviewing our Cookie Policy which can be found on our policy page. <https://www.62n fo/62n/en/62-n/policy/>

Whenever you use a website, mobile application, or other internet service, certain information is created and retained by the website or application. This happens with our website as well. We collect technical information when you use our website, or information that has been made anonymous, such as:

- Log data: Our servers automatically record information when you use our website, such as your IP address, the type of browser you are using and its settings, the third party website you visited immediately prior to accessing our website, the operating system you are using, the domain name of your Internet service provider, the search terms you use on our Site, the specific Site pages you visit, type of product selected, the brand, order, and product identifications, and the duration of your visits.

- Cookie data: A “cookie” is data that a website server stores on your computer. Cookies enable websites to recognize your computer and to “remember” your entries as you move from page to page, or even when you revisit the site from time to time using the same computer.

We may also collect information pertinent to the marketing of our products and services. This information may include marketing channels, User Market IDs (CenterPoint, TNMP, etc.), Website brands and product names, contract terms, financial information and other information.

We collect and analyse this information to measure the number of visitors to the different sections of our Site, to evaluate how visitors use our Site and to provide you with advertisements that are relevant and useful to you, unless you have told us not to. We also use the information we collect to understand customer needs and trends, to carry out targeted promotional activities, and to generally help us make our website more useful to visitors.

We may use your website data by itself or aggregate it with similar information we have obtained from others. We may share your website data with our affiliates and other third parties to achieve these objectives. You may obtain a list of our affiliates and third parties with whom we share your website data by contacting us at the address below.

We reserve the right to use Internet Protocol (IP) addresses to identify a visitor when we feel it is necessary to enforce compliance with our websites Terms and Conditions, or to: 1) fulfil a government request; 2) conform with the requirements of the law or legal process; 3) protect or defend our legal rights or property, our Site, or other users; or (4) in an emergency to protect the health and safety of our websites users or the general public.

2.7: How we use your information

If you are a customer, an agent, an employee, or a job applicant, the personal information we hold and use is necessary for the performance of the services contract or independent contractor or other agreement to which you are a party or to perform the services you have otherwise requested.

If you are a prospective customer, the personal information we collect and use is necessary for our legitimate interest in providing you with information about the services we offer, and about which you have expressed an interest or that we believe will be of benefit to you. Where appropriate, we will obtain your consent at the time we communicate with you.

In some cases, our purpose for collecting the information is because you have expressly consented to our collection and use of your personal information.

We collect your personal information for a variety of reasons. You may provide the information to us directly, or through a tool or product provided by Company or another organization to your employer in the case of our business clients. We collect your personal information, such as name, address, email address, phone number, and credit card information in order to provide the services you have requested. Other examples of personal information that we collect include:

- From employment applicants, we or our service provider will collect contact and identification information, such as name, address, telephone number, e-mail address, date and place of birth, driver's license number and employment and salary information;
- From travel customers, we may also request information such as your passport and known traveller information, vendor loyalty programs, and other information as deemed necessary by the service provider to fulfil your request, to permit us to provide other travel services to you and to manage your travel experience.; and
- From business customers, customer relationship information, such as business contact information.

Doing Business with You. We use the personal information we have collected to allow us to evaluate your employment application, to provide the products and services you have chosen, process payments, or to manage and develop our business and operations, including:

- Establishing, managing and terminating business relations with you;
- Reviewing the products and services that we provide to you;
- Informing you of our products and services other than those that you have specifically requested;
- Informing you of products and services carefully selected third parties may wish to offer you;
- Responding to your comments or requests for information;
- Investigating and preventing fraudulent activities, unauthorized access to the services and other illegal activities;
- Protecting us against error, fraud, theft, and damage to our goods and property;
- Enabling us to comply with applicable law or regulatory requirements;
- For any other purposes about which we notify customers and users; and
- For any other reasonable business purpose to which you consent.

Email communications: If you send us an email with questions or comments, we may use your email address to respond to your questions or comments, and we may save your questions or comments for future reference. We may email you when:

- You have applied for employment with us;
- You request information about our company;
- It relates to purchases you have made from us (e.g., product updates, customer support, etc.);
- You consented to being contacted by email for a particular purpose.
- We are sending you information about our other products and services, offers, promotions and our newsletters, if this is in accordance with your marketing preferences. However, you will always be able to opt out of such communications at any time. See the 'Your Choices' section below.

2.8: Which purpose we use your personal information

We use your personal information in order deliver our product to you and to serve you better. We are not sharing your personal information with other parties.



2.9: How do we use preference based advertising, analytics, and services?

We do not currently share your information that we collect for preference-based advertising purposes and we do not currently have any plans to do so through this Site.

If we do in the future work with third parties for preference-based advertising, then we will do so in accordance with this section and you can opt out as explained below. Such third parties may include third party advertising networks and website analysis firms who use cookies and web beacons to collect non-personally identifiable information when you visit our Site and third-party sites. The information collected through cookies and/or web beacons, including your IP address, web browser, pages viewed, time spent on pages, and links clicked, is often used by these advertising networks to serve you with advertisements, while you are on our Site and/or on third party sites, that better reflect your preferences and needs. This information may be used by Company and these third parties to analyse and track data, determine the popularity of certain content, deliver advertising and content targeted to your interests on our products and services, and better understand your online activity. For more information on how this type of advertising works, go to link to 3rd party provider

2.10: Sharing of personal information

We may share your personal information with one or several of our business partners to make an initial determination of the services you may need, only when necessary, to process your employment application, or to otherwise facilitate our business operations. We also share your personal information as necessary with airlines, hotels and other providers for whose services you have requested our assistance. We may also share your information to protect and defend the rights and property of Company.

2.10.1: Global Distribution System (GDS)

A GDS is a IT network system, owned and operated by a company dealing with transactions between the travel agency service providers, mainly aviation companies, hotels, car rentals and travel agencies.

62N uses GDS: Amadeus and car rental booking systems.

2.11: Safeguarding Personal Information

We take the security of your information very seriously. We have implemented industry-standard security measures to protect against the loss, misuse and alteration of the information under our control. To help ensure the confidentiality of your personal information, it is important for you to protect against unauthorized access to your password and to your computer. Be sure to sign off / log out when finished using a shared computer.

Company will endeavour to safeguard personal information using methods that are appropriate to the sensitivity of the information. We have implemented security measures we consider reasonable and appropriate to protect against the loss, misuse and alteration of the personal information under our control. However, we cannot guarantee or warrant the security of any information you disclose or transmit to us online and are not responsible for the theft, destruction, or inadvertent disclosure of your personal information. In the unfortunate event that your information is compromised, we may notify you by e-mail or U.S. mail to the last e-mail address or postal address you have provided us in the most expedient time reasonable under the circumstances, or as otherwise required by applicable law. We may delay notification as necessary while we take

measures to determine the scope of the breach and restore reasonable integrity to our system as well as for the legitimate needs of law enforcement. From time to time we evaluate new technology for protecting information, and when appropriate, we upgrade our information security systems.

2.12: Privacy of children's information

Our Site is not directed to children. We do not sell products or services for purchase by children. We will not knowingly collect personal information from children. If you are a parent or guardian of a child under the age of 13 and believe he or she has disclosed personally identifiable information to us, please contact us at the email address below. A parent or guardian of a child under the age of 13 may review and request deletion of such child's personally identifiable information as well as prohibit the use of that information.

2.13: Linked sites

This Policy does not apply to your use of unaffiliated websites to which our Site is linked. Company is not responsible for the privacy practices or the content on linked sites. We recommend that you carefully read the privacy policies of each site you visit.

2.14: Sole statement

This Privacy Policy as posted on this Site is the sole statement of our privacy policy with respect to this Site, and no summary, modification, restatement or other version thereof, or other privacy statement or policy, in any form, is valid unless we post a new or revised policy to the Site.

2.15: Contacting us

To get more information about Company's privacy and information security practices, or if you (a) have questions or comments about our Privacy Policy; (b) wish to make corrections to any personal information you have provided; (c) want to opt-out from receiving future commercial correspondence, including emails, from us or our affiliated companies; or (d) wish to withdraw your consent to sharing your personal information with others, contact us as follows:

By Email: dpo@62N.fo

2.16: Changes to this policy

Company may from time to time make changes to this Privacy Policy to reflect changes in legal or regulatory obligations or changes in the manner in which we deal with personal information. We will post any revised version of this Privacy Policy on our Site. Any changes will be effective on the effective date stated in the revised Privacy Policy. If there are significant changes we may provide more prominent notice or obtain your consent as required by law. If you do not wish to accept the changes, you should cease using the Site. Your continued use of the Site after we have posted a revised Privacy Policy indicates your agreement to the revisions.

This Privacy Policy was last updated on October 22rd, 2018 and applies to 62°N travel agency and car rental services.